

WV TBI Advisory Board

CED South, Charleston, WV

Thursday, September 13, 2018

10 AM – Noon

Welcome and Introductions

Roll call – Teresa McCourt

Ginger Dearth – Thank you for coming, Introductions because there are lots of new members – start with those in the room, then video and conference call participants

June minutes – Ginger

Please review – if any questions, address them.

One correction with Megan by phone rather than in person, minutes accepted.

Draft by-laws review – Teresa McCourt

New time of TBI Services, new by-laws with this committee transitioning from Fund Board to this new Advisory board. Draft included and can be discussed and edited. Used the old procedural rules for the Fund Board and the DD Council procedural rules and the QIA rules and developed the draft as a starting point.

Reviewed key points without reading the entire draft. Definition of TBI, purpose and role of the advisory board – recommendations not enforcement, membership (currently 27 voting members, preferably if amended it should stay with an odd number), 50% of the board should be TBI, family members, guardians, membership terms of service and how to begin the timeframe so as to stagger the recurrence, attendance (replicates the QIA Board – missing consecutive meetings is allowed, but continued absences requires the seat be filled by another representative; proxy discussion), officers terms with a Chair and a Vice, nominations and their timeline, meeting details, stipend allowances, public comment periods.

Discussion on the addition of several people and the number voting members. Some membership required as to the community, some as preferred representatives if available – gives flexibility rather than strict personages/agencies.

Teresa McDonough - The definition for anoxia in 2020 will cover near strangulation, smoke inhalation, carbon monoxide.

The discussion of drug overdose took place. Acquired vs. Traumatic definitions as used in the grant, by-laws and the history of the program was provided. Discussion of the approach to modifying the

definition of TBI and ABI per state legislation. How the Advisory Board can facilitate the change in the definition and the adoption of it. The board can explore it, but the definition limited by the federal funding restricts the population. Teresa will update the verbiage.

Megan – motion to make edits and distribute via email for voting for implementation

Joel – second

All in favor – no dissenting votes – motion carried

Board leadership

Nominations now for the Chair and Vice Chair from now until October 31st – nominations can be submitted by electronic submission or in person, voting to take place at the September meeting.

Megan – first

Rodney – second

All in favor – no dissention

Open the floor for nominations:

Chair

Gilliland, Andrew

Vice Chair

No nominations

Sara will send out the link for the voting

Discussion on how and when to appoint the Chair and Vice Chair for the coming session term. People have to have the ability to ask questions and participate during the nominations and voting.

Discussion on voting electronically – for officers and for membership – how to submit for anonymous voting using email, online methodology. New section to be added to the procedural rules regarding electronic voting and processes.

State plan review – Sara Miller

No state plan since 1998; took the 1998 plan and analyzed what is relevant, what is not and what needs added.

State plan work group was developed – in the packet is the draft that was developed. ONLY the draft for this fiscal year that has already started.

Before the long term plan can be developed there has to be a needs assessment. This short plan for the first year will bring the needs assessment in and help find what needs to be in the long term plan.

This is a combination of efforts with the grant to have a statewide work plan for TBI – how are we moving the state forward with partnerships and cross-planning. There are additional responsibilities in the grant that are not in this plan, but this will complement the grant.

The purpose of the advisory group as it relates to the grants and the work plan – this group is not solely focused on grant oversight – expand beyond and focus on the statewide systems change and partnerships. Guide and direct how the state functions in serving the people with TBI.

Mckormick – recommendation of bringing on a DAV and the MOPH representatives, veterans assistance office with Dennis Davis – can assist with TBI, caregivers issues the board may be addressing.

Sara – please review the model plan in the packet. IF you have edits or amendments, please submit them by October 1st. The plan has to be developed and it has to go out for public comment. It needs to be prepped for public comment.

There is a model plan workgroup and they will meet immediately after this meeting – if interested, you can stay to participate in that group. If you cannot stay today, but want to contribute, please email it to Sara. Sara will distribute the Word version to track changes.

UPDATES – Sara

Every year for 3 years a survivor of TBI and a student will attend the NASHIA conference. It's a national brain injury event for research, social services, etc...Call for applications went out and we had a voting process on the applicants.

One of the selections, prior to being a board member was Rodney Smith. TBI Survivor, married, 3 children, 4 grandchildren, retired from military in 2001, TBI happened May 2008 due to MVA, believes the conference will benefit him as the WV QIA TBI Chair and will help advise the state of WV in administration of waiver services.

Student is Sana Ghori, senior at Marshall studying Communication Disorders and is interested in research, compensatory strategies and wants to take the information to school to continue.

The conference is the end of September. 2 sessions where WV will be presenting. WV is chairing 2 workgroups at the national level: Boards and survivor engagement and rural/special populations that are underserved.

RTL

RTL protocols are in place in every state. Differing school to school, but everyone has one.

Return to Learn in the educational environment is not in place in every state. Inconsistent and unrealistic treatments and approaches to dealing with mild tbi/concussion in the educational environment. RTL educates schools and empowers them to make adjustments rather than accommodations to allow the child to return to school at the earliest they safely can and continue their education successfully. Focuses on the first 28 days after incident.

Contracted with someone out of Colorado to develop the REAP project. Will distribute the manual for board to review. The Board of Education approved this document. It was made specifically for WV. The next steps, we will implement a train the trainer model. 20,000 manuals are going out to the school boards, but in an organized manner. Dr. Karen McAvoy and our dept is going into the community to train 40 individuals as the “go to” people to train the additional schools in their area on the model of the REAPS program. This is to begin in spring of next year. Once the trainers are in place the CED will be the supporting resource and the community supports will work with us too.

The idea is that when a child returns to school with their accommodations and diagnosis, gives the school the toolbox so if for example there are continued headaches, they can look to the manual and find recommendations. Simple accommodations that help children.

When you review the manual, you can see it isn't made to be read like a book – page to page – there are sections for each person who will be using it.

Sara reviewed how to read the REAP manual.

2019 TBI Conference – March 6-8, 2018, Glade Springs

Save the Date will be sent out soon. Will invited survivors, professionals and have a good slate of speakers. We will be developing a planning committee. Volunteers?

Teresa McDonough, Jessi Wright, Megan Ramsburg, Liz McKinney-Brooks, S Amanda Acord-Vira, Ginger Dearth, James McKormick

Less money this year, but we will still sponsor 28 survivors or caregivers. To offset other costs we will have exhibitor fees rather than as a free exhibit opportunity.

Trying to bring in 200 participants – online registration, paper if necessary.

December meeting – 12/13 10 AM start time – location to be determined - Laurie Thompsen – volunteering the space at her office for board use as there is more space, wi-fi enabled, Zoom capable

Adjournment

Megan

Greg Sigwart

All approved